

Earls Colne Baptist Church,
Halstead Road,
Earls Colne,
Colchester,
CO6 2LR.

March 2024

Dear Chatterbox families.

The deacons and I have recently reviewed our Data Protection Policy and we are writing to let you know the following:

- We record any contact details you have given us and they are kept securely by Cynthia and Judy.
- We will not pass your details on to anybody else unless you give your permission or it is required for a safeguarding purpose.
- All contact details will be destroyed once your youngest child turns five years old.

If you would like to check, update, or remove your contact details, then please speak to Cynthia.

We would like to contact you about other family events that we are holding from time to time. If you would rather not be contacted about anything other than Chatterbox toddler group, then please speak to Cynthia.

For our full Data Protection Policy, please visit
<https://www.earlscolnebaptist.co.uk/policies/>

Wishing you blessings,

Michelle

Earls Colne Baptist Minister.

